

**SCOTT PRENN PRIVACY STATEMENT
AS OF OCTOBER 2009**

Your privacy is important to Scott Prenn. This privacy statement provides information about the personal information that Scott Prenn collects, and the ways in which Scott Prenn uses that personal information. If you do not agree with this privacy policy please do not use this website.

Personal information collection

Scott Prenn may collect and use the following kinds of personal information:

- information about your use of this website;
- information that you provide us through this website for the purpose of requesting information on our services to include contact details such as name, address, email address, telephone number, and including images on film and photographs and;
- any other information that you send to Scott Prenn.

Using personal information

Scott Prenn may use your personal information to:

- administer this website;
- publish information about you on the website;
- send to you communications to update you on our activities;
- supply to you services that you purchase;
- send you communications on behalf of organisations we may work with;
- send you statements and invoices;
- collect payments from you; and
- send you marketing communications.

Where Scott Prenn discloses your personal information to any group company its agents or sub-contractors for these purposes, the agent or sub-contractor in question will be obligated to use that personal information in accordance with the terms of this privacy statement.



You have the right to ask us not to process your personal information for marketing purposes. You can exercise this right by contacting Scott Prenn using the details set out at the end of this privacy statement. In addition to the disclosures reasonably necessary for the purposes identified elsewhere above, Scott Prenn may disclose your personal information to the extent that it is required to do so by law or relevant regulation, in connection with any legal proceedings or prospective legal proceedings, and in order to establish, exercise or defend its legal rights.

Securing your data

Scott Prenn will take reasonable technical and organisational precautions to prevent the loss, misuse or alteration of your personal information. Scott Prenn will store all the personal information you provide on its secure servers.

Cross-border data transfers

Information that Scott Prenn collects may be stored and processed in and transferred between any of the countries in which Scott Prenn may operate to enable the use of the information in accordance with this privacy policy. In addition, personal information that you submit for publication on the website will be published on the Internet and may be available around the world. By using this site, you agree to such cross-border transfers of personal information.

Updating this statement

Scott Prenn may update this privacy policy by posting a new version on this website. You should check this page occasionally to ensure you are familiar with any changes.

Other websites

This website contains links to other websites. Scott Prenn does not accept responsibility or liability for the privacy policies on such websites.

Contact Scott Prenn

If you have any questions about this privacy policy or Scott Prenn's treatment of your personal information, or you wish to exercise your right to access information held by Scott Prenn about you please write to:

- by email to: Frances@scottprenn.com; or
- by post to: Scott Prenn LLP, 25 Thurloe Street, London, SW7 2LQ.

Please note that any access request may be subject to an administration fee of £10.

This privacy statement is based on a precedent created by employmentlawcontracts.co.uk and published by freenetlaw.com.



RIDER 1

IP addresses and cookies

Scott Prenn may collect information about your computer, including where available your IP address, operating system and browser type, for system administration and to report aggregate information to advertisers. This is statistical data about users' browsing actions and patterns, and does not identify any individual.

For the same reason, Scott Prenn may obtain information about your general internet usage by using a cookie file which is stored on the hard drive of your computer. Cookies contain information that is transferred to your computer's hard drive. They help Scott Prenn to improve this website and to deliver a better and more personalised service. They enable Scott Prenn:

- to estimate Scott Prenn's audience size and usage pattern;
- to store information about your preferences, and so allow Scott Prenn to customise this website according to your individual interests;
- to speed up your searches; and
- to recognise you when you return to this website.

You may refuse to accept cookies by activating the setting on your browser which allows you to refuse the setting of cookies. However, if you select this setting you may be unable to access certain parts of this website. Unless you have adjusted your browser setting so that it will refuse cookies, Scott Prenn's system will issue cookies when you log on to this website.